

Independent review of the constitution, governance and management of the Proctors' Office and management of student casework

The Vice-Chancellor has commissioned an independent review of the constitution, governance and management of the Proctors' Office and management of student casework. The report and recommendations of the review will be provided to the Vice-Chancellor and to the General Purposes Committee of Council.

Terms of Reference

To review and make recommendations relating to:

1. The current constitution, governance and oversight of the Proctors' Office, including:
 - o The role and responsibilities of the Committee for the Proctors' Office
 - o The extent of independence of and the relationship between the operations and functions of the Proctors' Office with the wider functions and professional services of the University
 - o The management and reporting arrangements for the Proctors' Office
 - o The extent to which these arrangements can best support the Proctors and Assessor in the discharge of their duties.
2. The arrangements across the University (including within the Proctors' Office, Academic Administration Division and the Legal Services Office) for the management, oversight, delivery of and support for the University's student misconduct procedures in the light of current and evolving legal and reputational risks, student expectations, external regulatory requirements, the collegiate University context, recent changes to University Statutes, Regulations and procedures, and operational demands.

This will include, without limitation:

- o The investigation of alleged breaches of the University's code of discipline
 - o The arrangement and management of disciplinary hearings
 - o From where these matters are best supported within the University
3. Any wider recommendations relating to the logistical arrangements for the role of the Proctors and the Assessor that arise from consideration of the above matters.

Panel Members

- Dinah Rose, KC - President of Magdalen College
- Professor Cecile Fabre – Senior Research Fellow, All Souls College & former Proctor (2019/20)
- Professor April McMahon – formerly Vice-President for Teaching, Learning & Students and now Associate Vice-President (student conduct and discipline), Manchester University